

Summary of AQTF audit information

As a Pre-qualified Supplier under the User Choice 2010 – 2015 program, The Improve Group is required to publish audit information in relation to its compliance with the Australian Quality Training Framework (AQTF).

The User Choice program provides public funding paid directly to Pre-qualified Suppliers for the delivery of accredited entry-level training to eligible Apprentices and Trainees.

The AQTF is the national set of standards which assures nationally consistent, high-quality training and assessment services for the clients of Australia's vocational education and training system.

An AQTF audit reviews evidence of an organisations' compliance with the requirements of the AQTF *Essential Conditions and Standards of Initial/Continuing Registration* to confirm that it is achieving quality training and assessment outcomes. The process also identifies opportunities for improvement on these outcomes.

This information is published to assist apprentices, trainees and their employers to make informed decisions regarding their selection of a Pre-qualified Supplier for the delivery of training and assessment services.

Audit Date: 12 August 2008

Qualifications audited	
Qualification code	Qualification name
BSB40807	Certificate IV in Frontline Management
MCM50104	Diploma of Competitive Manufacturing
MCM40104	Certificate IV in Competitive Manufacturing

Audit Outcome			Rectification	
Was non-compliance identified? Yes/No	If 'Yes', non-compliance type Minor, Significant, Critical	Summary of non-compliance	Actions taken to rectify the non-compliance	Has the non-compliance been rectified? Yes/No
Yes	Minor	The RTO has only just recently enrolled students under the RTO status. No assessment has taken place at time of audit. All previous training has been conducted for TAFE under TAFE's RTO status under a partnership arrangement Majority of students are to be trained in the Certificate IV Competitive Manufacturing as funding is available for this qualification The RTO now has 8 staff employed as trainers/assessors.	<ul style="list-style-type: none"> • <i>BSB40807 Certificate IV in Frontline Management</i> • <i>MCM50104 Diploma of Competitive Manufacturing</i> • Please see attached Training and Assessment Strategy for each qualification for evidence of compliance • Element 1.5 is now compliant 	Yes

Explanatory notes:

Non-compliance with the AQTF means that requirements of the have not been met based on the evidence reviewed. Non-compliances are categorised as minor, significant or critical. For the purposes of the User Choice 2010 – 2015 program, only significant and Critical non-compliances need to be published

- Minor: No, or minor, adverse impact on learners with no serious breakdown of provision of quality training and assessment.
- Significant: Significant adverse impact on learners with insufficient focus on quality training and assessment outcomes.
- Critical: Critical adverse impact on learners with widespread or persistent dissatisfaction with services and outcomes.